

**FAX 1.866.664.3775**  
**Sales@hollanddistributing.com**

## **ACCOUNT POLICIES AND PROCEDURES**

### **New Accounts:**

Submit the following information to process any new account application:

- 1) Completed "Account Application"
- 2) Completed "Authorization Bank Release"
- 3) Qualifying opening purchase order
- 4) Completed "Credit Card Form" for payments by CC
- 5) Copy of "Sales & Use Tax" certificate or State applicable "Blanket Sales & Use Tax Form"
- 6) Copy of "Business License"

### **Requirements:**

- 1) You **MUST** purchase with the intent to resale products to the consumer
- 2) Minimum Order \$ 100.00

### **Discounts:**

- 1) "Holland Distributing Item Price List"
- 2) Extra discount off "Holland Distributing Item Price List" determined by volume on a per order basis

### **Term (For qualifying open term account):**

- 1) Credit or Company Check Terms only after purchase history greater than \$ 5,000 per month (OAC)
- 2) Open Credit or Company Check on a case by case basis after purchase history established
- 3) If applicable page (2 of 2) of the "Account Application" **MUST** be submitted for consideration
- 4) All checks returned to us for insufficient funds will incur a service charge
- 5) Any account bouncing a check will become a cash basis COD / Certified account

### **Freight:**

- 1) FOB Gainesville, Georgia (via Holland Distributing carrier)
- 2) All orders shipped C.O.D. Certified Fund (Bank Cashier's Check or Money order) unless prior arrangement
- 3) Freight and shipping charges will be added to all orders and applied to all invoices
- 4) Any account refusing an order will be responsible for ALL freight charges to and from their location
- 5) All claims for damage or loss in transit must be made directly with the carrier. Holland Distributing does not assume any responsibility for damage incurred in transit.
- 6) Dealer accepts responsibility after delivery of carrier.
- 7) Any claim for shortage or error from Holland Distributing **MUST** be done within 48 hours of receipt of order

### **Warranty / Return Policy:**

- 1) SEE separate Holland Distributing "WARRANTY / RETURN POLICY / CREDIT ISSUED" form